

Hawthorn Board of Education Hawthorn C. C. District 73

201 Hawthorn Parkway

• Vernon Hills, Illinois 60061 •

Phone (847) 990-4200

MINUTES REGULAR BOARD MEETING HAWTHORN BOARD OF EDUCATION JUNE 9, 2003

MINUTES of a Regular Meeting of the Board of Education of Hawthorn Community Consolidated School District Number 73, Lake County, Illinois, held in the Board Room of said School District at 7:30 p.m. on the 9th day of June, 2003.

The meeting was called to order by President Paul at 7:30 p.m., and upon the roll being called, the following members of the Board of Education answered present: Annie Christie, Mary-Jane Rattner, Bill Coli, Kevin Price, Jim Batson and Rich Paul. Absent: Jose Hernandez.

Public Comment Period

President Paul called David Reyes to address the Board, which parent was noted as not in attendance. President Paul called upon Maureen Berzanski who addressed the Board regarding parental concerns pertaining to reconfiguration of the District, stating it is the responsibility of adults, teachers, and community for this matter to be performed in the correct manner. Relating to construction costs, how are referendum funds being allocated and what costs are not included in that amount. Her largest concern was the speed of the process feeling there was insufficient time for the community to respond with questions to presentations, adding that we need to set an exemplary example for our children.

Clarifying one statement, President Paul commented in terms of public input, the Board of Education has gone out of their way through over 20 public meetings to seek out the public for questions and input.

Student and Staff Accomplishments/Recognitions

Mrs. Kerry Pasquesi and Sandra Cruickshank, President and Secretary of the Hawthorn PTO, thanked the Hawthorn Community for their support of PTO fundraisers. They were proud to report the PTO raised over \$92,000 which has been distributed back to Hawthorn 73 to benefit its students. Principals of each building will decide where their building's funds will be applied.

Dr. Yomtoob was pleased to report that based on the 2002 school year financial data, the Illinois State Board of Education has awarded Hawthorn District 73 a Certificate of Financial Recognition, the highest category obtainable on the School District Financial Profile. Considering the economic difficulties school districts are experiencing, we were commended for this accomplishment. He expressed gratitude to Alan Hahn and the District staff.

Staff Presentations

Representatives of Legat Architects presented information relating to the remodeling/addition to the future site of the District Office. Following meetings with District administration to work out the program, designs were produced to incorporate: reception area, training classroom/board room, conference room, administrative offices, technology department, secretarial/assistant area, professional library, lunch room and storage. Costs for remodeling and construction were provided with remodeling of 6,175 sq. ft. at \$80/sq. ft and 5,680 sq. ft. of new construction at \$140/sq. ft. The budget is set at \$1,795,000 with a target of \$1.65 million. Mr. Coli and Mrs. Christie raised concerns pertaining to the size of offices with a challenge to reduce the total square footage of the building 400 to 500 sq. ft. cost savings. Further discussion ensued concerning various areas, specifically administrative offices and reception area, that potentially could be reduced in size to lower the overall cost. The need for small, private conference areas within administrators' offices was questioned, with Mrs. Rattner noting how frequently areas of this nature are utilized. She requested feedback from administration concerning same.

He also added if we were to build as shown, the District Office could grow into the facility or modify to accommodate additional needs. Mr. Price questioned if reducing the size of the building without significant savings would be a wise choice. We do not want to outgrow the space in future years. President Paul stated it was reasonable to examine the requests of Mr. Coli and Mrs. Christie. As much as possible, current furnishings will be utilized in the new offices. Further discussion ensued concerning general costs and materials used for the building -- brick and block for the exterior wall, steel bar joists and steel deck for roof deck, steel stud and dry wall construction for the interior. The brick and block is proper for the size of the structure. Flooring would consist of a good commercial grade carpet, ceramic tiled washrooms with VCT in work areas. Would there be a means to adjust quality without cheapening the structure? Mr. Batson stated it will be a challenge to keep the cost down and to have items bid with others at this time, however, these bid dates are rapidly approaching.

Consent Agenda

President Paul entertained questions concerning items contained in the Consent Agenda. Hearing none, he requested a motion to approve same.

- 06/03.122 Meeting Minutes, Closed Session - 5/12/03
- 06/03.123 Meeting Minutes, Regular Session - 5/12/03
- 06.03.124 Meeting Minutes, Regular Session - 5/23/03
- 06/03.125 Treasurer's Report - April 2003
- 06/03.126 Board Meeting Schedule for 2003/04
- 06.93.126 Personnel Report:
 - A-C Resignation of three (3) certificated staff members: (A) Mark Hahn, 7th grade Science Teacher, Junior High; (B) Julie Holly, Band/Music Teacher, Middle School and (C) Christine Sereg, 7th Grade Science Teacher, Junior High
 - D-E Leave of Absence for two (2) certificated staff members: (D) Laura McCaskey Collins, 1st Grade Teacher, Elementary South and (E) Deborah Logan, PE Teacher, Junior High
 - F-K Approval of six (6) certificated staff members: (F) Michelle Ramon Vazquez, Exploratory Language Teacher, Junior High; (G) Audrey Hawn, 7th Grade LA/SS Teacher, Junior High; (H) Cara Eme, 4th Grade Teacher, Elementary North; (I) Matt Cameron, PE Teacher, Junior High; (J) Tom Springborn, 6th Grade Teacher, Option School and (K) Jessica Szmurio, Band/Music Teacher, Middle School.

Annie Christie moved and Bill Coli seconded the motion that the Board of Education approve the Consent Agenda, as presented. Voice Vote: 6 ayes; 0 nays. Motion carried.

Action Items

Building Permits

President Paul requested motion for approval of three resolutions and applications for building permits for the new building at the North Campus, the addition to the Kindergarten building on the South Campus and renovation work to be performed at the South Elementary School and North and South Campuses. Through the Regional Superintendent's office, the State of Illinois has authority to approve said construction and renovations.

- 06.03.128 Jim Batson moved and Mary Jane Rattner seconded the motion that the Board of Education approve the attached resolutions and applications for building permits for the new building on North Campus, the new building/addition to the Kindergarten building on South Campus and the renovation work at South Elementary Building and both North and South campuses. Voice Vote: 6 ayes; 0 nays. Motion carried.

SBM Maintenance Contract

As shared with the Board at its last meeting, Mr. Hahn recommended the Board grant a one year extension of the custodial services contract with SBM Maintenance Contractors, said extension reflecting a 3% increase over the 2003-03 school year. President Paul requested a motion.

- 06/03.129 Jim Batson moved and Kevin Price seconded the motion that the Board of Education approve an extended one-year contract for the 2003-04 school year in the amount of \$288,899.22 with SBM

Maintenance Contractors, Inc. to provide custodial services for the district's buildings. Voice Vote: 6 ayes; 0 nays. Motion carried.

Prevailing Wage Resolution

Per state law, President Paul requested a motion to adopt a Prevailing Wage Resolution and have said Resolution appear in a local newspaper as a legal notice.

06.03.130 Annie Christie moved and Jim Batson seconded the motion that the Board of Education adopt the Resolution for the Prevailing Wage Schedule, and that the Director of Finance and Business Operations be authorized to place a legal notice in the newspaper, as required by law. Voice Vote: 6 ayes; 0 nays. Motion carried.

Permanent Interest Transfer from the Working Cash Fund

The 2002-03 district budget, as adopted by the Board, indicated that a transfer of \$189,900 interest would be made from the Working Cash Fund to the Education Fund. With an anticipated earnings of \$146,450 in interest this fiscal year to the Working Cash Fund, Mr. Hahn recommended the Board approve transfer of \$146,450 of interest earned from the Working Cash fund to the Education Fund. This type of transfer is somewhat routine. Interest earned in working cash is allowed to be transferred to its best needs. President Paul requested a motion.

06/03.131 Jim Batson moved and Mary Jane Rattner seconded the motion that the Board of Education authorize the School Treasurer to make a permanent transfer of interest from the Working Cash Fund to the Education Fund in the amount of \$146,450. Voice Vote: 6 ayes; 0 nays. Motion carried.

Borrow from Working Cash Fund; Permanent Transfer of Interest from Bond & Interest Fund; and Pay for Property from Building Fund

The District is under contract to close on the 841 West End Court property this month. Since this property came on the market after the budget was approved for 2002-03, Mr. Hahn recommends the Board approve a resolution to purchase the property and maintain flexibility in future financing of same. The funds noted in said resolution are not derived from the \$39.5 referendum, approved to contract three new buildings. Proceeds transferred from the Bond & Interest Fund are accumulated over years to be used for the Building Fund. President Paul requested a motion:

06/03.132 Bill Coli moved and Jim Batson seconded the motion that the Board of Education approve the attached resolution to (1) purchase the 841 West End Court property from the Building Fund; (2) transfer \$400,000 of accumulated interest earnings from the Bond & Interest Fund to the Building Fund and (3) borrow \$550,000 from the Working Cash Fund to the Building Fund. Voice Vote: 5 ayes; 0 nays. 1 abstention by Annie Christie. Motion carried.

Award of Construction Bid Release #1

Tim Bickert, Sr. Project Manager, reported to Mr. Hahn that the June 5, 2003 bid release #1 showed a wide range of responses. Because the award of one trade contract may have on another, additional time to review the bids was requested. Mr. Bickert requested the Board consider only bid package 97b-1, new flooring for the south elementary school. He recommended awarding the contract to Libertyville Tile & Carpet, the low bidder. The Board reviewed bids for new flooring, following same, President Paul requested a motion.

06/03.133 Annie Christie moved and Bill Coli seconded the motion that the Board of Education award the contract for new flooring for Elementary South to Libertyville Tile & Carpet for an amount not to exceed \$191,946.00 Voice Vote: 6 ayes; 0 nays. Motion carried.

School Treasurer Appointment for 2003-04

As required each year, President Paul requested a motion to appoint a School Treasurer for a one year period, beginning July 1, 2003.

06/03.134 Annie Christie moved and Mary Jane Rattner seconded the motion that the Board of Education of Hawthorn School District 73 appoint Alan Hahn to be School Treasurer for a one year term beginning July 1, 2003 for a salary of \$6,528 and approve the Treasurer's Bond for the same. Voice Vote: 6 ayes; 0 nays. Motion carried.

President's Report

President Paul was pleased to see approximately 106 people in attendance at the recent community forum regarding reconfiguration. Community input is still accepted on the District's community input page. A decision regarding reconfiguration will be made at a future public hearing with a vote taken at a subsequent meeting of the Board.

Superintendent's Report

There were no matters of this nature on the agenda.

Discussion Items

Dr. Yomtoob presented information relative to the dissolution of the Hawthorn Education Foundation with all proceeds transferred to a District account for the purchase/upgrading of playground equipment. The Board was provided a copy of the State of Illinois annual report for said Foundation and added the District's attorneys will investigate dissolution and transfer procedures. Action concerning this matter will be taken at a future meeting of the Board.

Committee Reports

There were no matters of this nature on the agenda.

Unfinished Business

There was no unfinished business to come before the Board.

New Business

There was no new business to come before the Board.

Announcements

There were no matters of this nature on the agenda.

Informational Items

Items were made available to the Board for informational purposes.

Adjournment

Having no further business to come before the Board, President Paul requested a motion to adjourn.

Annie Christie moved and Mary Jane Rattner seconded the motion to adjourn. Voice Vote: 6 ayes; 0 nays. Motion carried.

The Board adjourned at 9:15 p.m.

Richard Paul, President

Mary-Jane Rattner, Secretary